

MINUTES
PERSONNEL APPEALS BOARD MEETING
Wednesday, May 17, 2023

A meeting of the Personnel Appeals Board was held at 3:00pm, Wednesday, May 17, 2023, via Microsoft Teams.

MEMBERS PRESENT

Patrick Braatz, Chair
Nancy van Tellingen
Jim Hill
James May
Craig Freeman

OTHERS PRESENT

Tracy Hurt - Board Secretary
Christine Burns – Board Counsel
Alfred Smith, Deputy City Attorney

Lauren Lowe, Asst. City Attorney I

The meeting was called to order at 3:08 p.m.

The first order of business was to discuss the Personnel Appeals Board Guidelines and the Hearing process and procedures. Mr. Smith asked that the Board send any recommendations for process improvements to the Board Secretary to be reviewed by the City Attorney's office to determine if any changes should be made and a final recommendation will be presented to the Board.

The final item on the agenda was to elect a new Chair for the Board.

- Patrick Braatz nominated James May to be Chair for the Personnel Appeals Board.
- Jim Hill seconded the motion.
- The vote for James May to be Chair was unanimous, with voting as follows:
 - Nancy van Tellingen – yes
 - Craig Freeman – yes
 - Jim Hill – yes
 - Patrick Braatz – yes
 - James May – nomination accepted

There being no further business, the meeting was adjourned at 3:58 p.m.